



Assembly Committee on Rules

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CHIEF ADMINISTRATIVE OFFICER
DEBRA GRAVERT

TO: All Assemblymembers and Employees

FROM: Debra Gravert, Chief Administrative Officer

RE: **COVID-19 NOTIFICATION – READ THIS MEMO IN ITS ENTIRETY**

DATE: July 1, 2021

Today, the Assembly Rules Committee learned that an Assembly employee who works in the Capitol recently tested positive for the COVID-19 virus.

The employee last worked on Tuesday, June 29, 2021, and wore a face covering at all times while in the workplace. Individuals who were in close contact with the impacted employee have been notified and are being tested. The Assembly is following COVID-19 cleaning protocols and guidelines in place by the Centers for Disease Control and Prevention (CDC) and the employee is complying with quarantine recommendations.

As you know, this is the seventh positive COVID-19 case this week in the Capitol. Unfortunately, we have now learned that two of the employees who tested positive are fully vaccinated. All of the employees who tested positive work together in the same office.

As a reminder, employees who are not fully vaccinated and who have come into the Capitol or Legislative Office Building (LOB) since June 21, 2021, even once, are required to test for COVID-19. Fully vaccinated employees are encouraged to test.

Testing is being conducted in the Capitol basement, Eureka Room today until 3:00 p.m. Staff will receive their test results via text or email in approximately 24 hours. Face coverings and social distancing of at least six feet from others is required during the testing process.

NOTE: “Fully vaccinated” means that the Capitol Health Services Clinic has documentation that you received, at least 14 days prior, either the second dose in a two-dose vaccine series or a single-dose COVID-19 vaccine.

Do not come to work if you, or anyone in your household, are sick with COVID-19 symptoms, have been tested and are awaiting results, or have received a positive COVID-19

test. Communicate this information **immediately** and directly to Assembly Rules Committee, Human Resources at (916) 319-3700 **and** the Capitol Health Services Clinic at (916) 319-2514.

Also, if someone in your household receives a COVID-19 exposure notice, including from a child's daycare or the workplace of others in your household, please contact Assembly Rules Committee, Human Resources immediately so that they may assess and determine if action is necessary.

Public health experts stress the continued importance of practicing common sense preventative measures that have been shown to slow the spread of the virus, which includes getting vaccinated. All Assemblymembers and essential employees who report to work must adhere to the Assembly's protocols with regard to COVID-19. Those protocols were distributed on June 22, 2021, and are available for review by clicking [here](#).

As we prepare for Independence Day, I want to remind those who remain unvaccinated to protect themselves by wearing a mask and avoiding crowds to prevent transmission and illness.