



## Assembly Committee on Rules

COMMITTEE CHAIR  
KEN COOLEY

P.O. BOX 942849  
SACRAMENTO, CA 95814  
(916) 319-2800

CHIEF ADMINISTRATIVE OFFICER  
DEBRA GRAVERT

TO: All Assemblymembers and Employees

FROM: Assembly Rules Committee

RE: COVID-19 Vaccine Booster and Updated Quarantine Protocols

DATE: February 10, 2022

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As you know, Speaker Rendon announced on Tuesday that every Assembly employee must receive a COVID-19 vaccination booster (“booster”) no later than March 1, 2022. Please review this memo carefully, and in its entirety, as it provides detailed information regarding the process for submitting your booster record and explains new protocols related to COVID-19 exposures and positive test results.

Employees who have already received a medical exemption or religious accommodation, temporary or permanent, will not be required to obtain a booster. Employees who are unable to receive a booster for medical reasons should contact Assembly Rules Committee, Human Resources at (916) 319-3700 for guidance on how to request an exemption.

### **COVID-19 Vaccination Booster Record Submission**

Employees are required to email a copy of their updated COVID-19 Vaccination Record Card containing booster information, or medical documentation to substantiate that a booster was received, to Capitol Health Services at [vaccination.record@asm.ca.gov](mailto:vaccination.record@asm.ca.gov) by March 1, 2022.

Provide no more information than necessary (i.e., just your COVID-19 Vaccination Record Card containing booster information, but nothing else that would disclose an underlying medical condition). Employees who do not submit COVID-19 vaccination booster records by March 1, 2022, may be subject to adverse action.

### **New Protocols Related to COVID-19 Exposures and Positive Test Results**

The following COVID-19 quarantine protocols are now in effect. The requirement to contact Assembly Rules Committee, Human Resources and/or Capitol Health Services if you are experiencing COVID-19 symptoms and/or have been in close contact with someone positive with COVID-19 (and for supervisors to do so regarding their employees), is still in

effect in all cases. The information below is intended to provide a general overview of what to expect in most instances. In each case, an individual assessment will be made.

If you test positive:

- A. Regardless of vaccination status, previous infection, or lack of symptoms, you must quarantine for five (5) days.
- B. You may return after five (5) days of quarantine, provided that you do not have symptoms *and* test negative with an antigen test collected on day five (5) or later, and the negative test has been submitted to your assigned Assembly Rules Committee, Human Resources Consultant. District staff must also upload results to the Color platform.
- C. You must also antigen test in the Capitol Health Services clinic the day you return (except district staff who do not have access to the Capitol Health Services clinic).

If you are exposed to a positive individual (close contact):

- A. Regardless of vaccination status, previous infection, or lack of symptoms, you must quarantine for five (5) days.
- B. You may return after five (5) days have passed since the last contact with a person who has been confirmed to have COVID-19, provided that you do not have symptoms *and* receive a negative PCR test collected on day five (5) or later, and submitted to your assigned Assembly Rules Committee, Human Resources Consultant.

If exposed to a positive member of your household:

- A. Regardless of vaccination status, previous infection, or lack of symptoms, you must quarantine for 10 days.
- B. You may return after 10 days have passed, provided that you do not have symptoms *and* receive a negative PCR test collected on day 10 or later, and submitted to your assigned Assembly Rules Committee, Human Resources Consultant.

Remote work will not be permitted, pursuant to Speaker Rendon's announcement on Tuesday, as of March 1, 2022. Employees will remain eligible to use Supplemental Paid Sick Leave (SPSL) while in quarantine status or to attend a COVID-19 vaccine booster appointment. To find a nearby location administering booster shots, go to <https://myturn.ca.gov>.

If you have any additional questions after reviewing this memo, please contact your office's assigned Assembly Rules Committee, Human Resources Consultant by calling (916) 319-3700.