



LOS ANGELES UNIFIED SCHOOL DISTRICT

Division of Independent Study and Virtual Academy Programs
333 S Beaudry Ave, Los Angeles, CA 90017 11th Floor

STEAM Virtual Academy

4010 E. Ramboz Dr. Los Angeles, CA 90063
323. 673.5544

ALBERTO CARVALHO
Interim Superintendent of Schools
PIA SADAQTMAL
Executive Director
CONNIE BRANDSTETTER
Administrator of Instruction Elementary
LATASHA BUCK
Administrator of Instruction Secondary
JESUS ANGULO
Administrator of Operations
MARIA OZAETA
Principal

September 23, 2022

Dear Raquel [REDACTED]

This is to notify you that your assigned Virtual Academy school site is presently over-teachered and you are being released from this school site effective September 30, 2022, in accordance with the LAUSD/UTLA Agreement, Article XI, Section 6.0 (Displacement – Over-Teacherred Schools).

As a condition of employment, per the District's Vaccination Mandate issued on August 13, 2021, Los Angeles Unified requires all employees and other adults providing services at District facilities to be vaccinated against COVID-19. While the District acknowledges your reasonable accommodation to work remotely based on a documented medical or disability reason/sincerely held religious belief, please be aware that reasonable accommodations do not include permitting employees to continue working at a District facility without being fully vaccinated; therefore, you have one of the following options:

1. Comply with the District's vaccination requirement (Johnson & Johnson, Pfizer, Moderna, or Novavax) and be placed on the District-Wide list for reassignment.
2. Re-engage in the interactive process to evaluate whether there are available benefit time/leave provisions, such as use of personal necessity or unpaid leave options. Schedule a meeting with your principal to complete Attachment A of the Interactive Process before September 30, 2022. This option equally applies to those individuals who have been provided a virtual assignment due to a documented medical or disability, and are in compliance with the District's COVID-19 vaccination mandate.
3. Resign/retire from the District. Submit the [Certificated Resignation Form](#) to Leanne Hannah at leanne.hannah@lausd.net, Maria Salazar at maria.salazar@lausd.net, and Miguel Garza at miguel.garza@lausd.net.

Please note, effective October 1, 2022, you will be placed in unpaid work status, which will put you at risk of being separated from District service.

The health and safety of students and employees is everyone's responsibility. Thank you for doing your part to keep all of our students and employees safe.

Thank you,

Maria Ozaeta
Principal



Be Safe – Be Responsible – Be Respectful

